



FOUNDERS DAY COMMISSION MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, April 11, 2022 at 6:30 PM

Agenda

CALL TO ORDER AND ROLL CALL

Commission Members

Brenda Medcalf, Chair

Darrell Debish, Interim Vice Chair

Brian Daniel

Martin Garza

Sharon Goss

Clinton Holtzendorf

Michael Monaghan

Brad Thomas

Brian Varnell

Susan Warwick

Dee Marsh

Jeff Shindler

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the March 28, 2022, Founders Day Commission regular meeting minutes.**

BUSINESS

- 2. Discuss and consider a recommendation regarding the reappointment of At-Large Members Dee Marsh, Brian Varnell, and Jake Adams to the Founders Day Commission for terms ending June 30, 2023.**

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

- 3. Arts & Crafts Committee**
Commissioner Monaghan
- 4. Carnival & Food Committee**
Commissioners Goss and Warwick
- 5. Entertainment Committee**
Commissioners Thomas and Daniel
- 6. Parade Committee**
Commissioners Medcalf and Holtzendorf
- 7. Publicity Committee**
Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan
- 8. Sanitation Committee**
Commissioner Hans
- 9. Security Committee**
Commissioners Medcalf and Debish
- 10. Site Plan Committee**
Commissioners Monaghan, Shindler and Medcalf
- 11. Sponsorship & Underwriting Committee**
Commissioners Adams, Debish, Daniel and Marsh
- 12. Traffic & Parking Committee**
Commissioners Medcalf and Debish
- 13. Volunteer Committee**
Community Events Coordinator Caylie Houchin

UPCOMING MEETINGS

Founders Day Commission Meetings

May 9, 2022, at 6:30 p.m.

June 13, 2022, at 6:30 p.m.

July 11, 2022, at 6:30 p.m.

City Council & Board of Adjustment Meetings

April 5, 2022, at 6:00 p.m. (CC & BOA)

April 12, 2022, at 5:00 p.m. (Moratorium Waivers)

April 19, 2022, at 6:00 p.m. (CC)

April 26, 2022, at 5:00 p.m. (Moratorium Waivers)

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **April 8, 2022, at 2:00 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



FOUNDERS DAY COMMISSION MEETING
City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Monday, March 28, 2022 at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:32 pm.

Commission Members present were:

Brenda Medcalf, Chair
 Jake Adams, Vice Chair
 Darrell Debish
 Sharon Goss
 Larry Hans
 Clinton Holtzendorf
 Dee Marsh
 Michael Monaghan
 Danny Rowe
 Jeff Shindler
 Brad Thomas
 Brian Varnell
 Susan Warwick

Commission Member absent was:

Brian Daniel

Staff, Consultants & Appointed/Elected Officials present were:

Community Events Coordinator Caylie Houchin
 City Treasurer Shawn Cox
 Maintenance Director Craig Rice
 Emergency Management Coordinator Roman Baligad

A motion was made by Commissioner Debish to excuse tonight's absence of Commissioner Daniel. Commissioner Adams seconded the motion which carried unanimously 12 to 0.

PRESENTATION OF CITIZENS

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No one spoke during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the March 14, 2022, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Debish to approve the March 14, 2022, Founders Day Commission regular meeting minutes. Commissioner Holtzendorf seconded the motion which carried unanimously 12 to 0.

BUSINESS

- 2. Discuss and consider recommendation regarding the Founders Day Fiscal Year 2022 Budget and Coronavirus Local Fiscal Recovery Funds.**

Expenses for security and fire/EMS have increased \$23,300 over the amount budgeted. Request will be made to City Council for financial help using Coronavirus Local Fiscal Recovery Funds.

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

- 3. Arts & Crafts Committee**
Commissioner Monaghan

Booths are full.

- 4. Carnival & Food Committee**
Commissioners Goss and Warwick

Food booths are full. Advance half-price carnival tickets go on sale at noon on April 8 until noon on April 22 at DS Pharmacy, South Star Bank, Lone Star Bank, Broadway Bank, Sunflower Bank, Prosperity Bank, Texas Regional Bank, and the City of Dripping Springs. Arrangements have been made for carnival workers to park their RVs at DS Ranch Park. Carnival times are Friday 4:00 to 11:30 (not during the parade), Saturday 11 to 11:30, and Sunday 11:00 to 7:00.

- 5. Entertainment Committee**
Commissioners Thomas and Daniel

Musical acts are lined up. Contracts are out. Everything is more expensive but still within budget.

6. Parade Committee

Commissioners Medcalf and Holtzendorf

Fifty-six parade entries. Mandatory meeting April 6 at 6:30 pm at the DS Ranch Park.

7. Publicity Committee

Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan

Communications Director Sullivan is posting information about parade, parking and shuttles, and recognizing sponsors on social media.

8. Sanitation Committee

Commissioner Hans

Contracts have been sent out.

9. Security Committee

Commissioners Medcalf and Debish

NO Gary Job Corps cadets are available. The other security officers are lined up. Security expenses will be over the amount budgeted.

10. Site Plan Committee

Commissioners Monaghan, Shindler and Medcalf

All maps are completed.

11. Sponsorship & Underwriting Committee

Commissioners Adams, Debish, Daniel and Marsh

Sponsorships are coming in but all commissioners need to ask additional sponsorships.

12. Traffic & Parking Committee

Commissioners Medcalf and Debish

Everything is arranged, signs have been ordered.

13. Volunteer Committee

Community Events Coordinator Caylie Houchin

No report given.

UPCOMING MEETINGS

Founders Day Commission Meetings

April 11, 2022, at 6:30 p.m.

May 9, 2022, at 6:30 p.m.

June 13, 2022, at 6:30 p.m.

City Council Meetings

April 5, 2022, at 6:00 p.m.

April 12, 2022, at 5:00 p.m. (Moratorium Waivers)

April 19, 2022, at 6:00 p.m.

April 26, 2022, at 5:00 p.m. (Moratorium Waivers)

ADJOURN

A motion was made by Commissioner Thomas to adjourn the meeting. Commissioner Debish seconded the motion which carried unanimously 12 to 0.

This regular meeting of the Founders Day Commission was adjourned at 8:11 pm.

Susan Warwick

Susan Warwick, Secretary
Founders Day Commission